



Every woman deserves
respect and support

Charity Shop Manager – Maternity Cover (Female*), Leeds

28 hours per week, fixed term of 14 months, Salary £16,860 (£21,076 FTE)

It's all about making a difference.

Imagine being able to go home after work knowing everything you have done and will be doing is having a positive impact on women's lives. You might never meet them/get to know them, but you still get that satisfying feeling that makes you smile, it is all about giving something back.

Leeds Women's Aid (LWA) is the largest women's charitable organisation in Leeds and provides services for victims of domestic violence and abuse, honour-based violence, forced marriage, trafficking, stalking and harassment and is the lead agency for two consortiums, Leeds Domestic Violence Service and Women's Lives Leeds.

LWA are looking for an experienced and motivated Charity Shop Manager to oversee the day to day management and overall strategic development of the Charity Shop. This is an existing role based at our Horsforth Charity Shop for maternity cover with a projected start date of **Monday 14th June 2021 for a fixed term of 14 months**. The successful candidate will be expected to share and promote LWA's values.

You will need:

- Retail and customer service experience
- Supervision experience
- Strong interpersonal and relationship-building skills
- A good understanding of health and safety in a retail setting
- A proactive and flexible approach, the ability to act on your own initiative, organise a varied workload and achieve deadlines

The closing date is **9.00 am on Monday 10th May 2021**; interviews will be held remotely on **Wednesday 19th May 2021**.

LWA is fully committed to the principles of equality of opportunity and applications are welcome from all sections of the community. LWA is a diverse and inclusive organisation, however women from Black, Asian or Minoritized Ethnic communities are underrepresented at senior levels.

LWA is committed to safeguarding and promoting the welfare of children, young people and adults at risk and expects all staff to share this commitment. An enhanced DBS disclosure will be required before taking up this position.

* Posts are open to women only (Exempt under the Equality Act 2010 Schedule 9, Part 1)

For further information and to apply please download a pack from our website:
<https://leedswomensaid.co.uk/join-our-team/>

Completed applications should be sent to: administration@leedswomensaid.org.uk.
If you would like an informal chat before applying, please email administration to make arrangements.



Supporting LGBT people